FIRST THINGS FIRST

Congratulations on your admittance into The George Washington University School of Nursing. We're excited to have you join our program. After you return your signed Declaration of Intent form, you only have three things to do to prepare for your classes:

1. Log in to the GWeb Info System;
2. Create a GWU e-mail account
3. Register for classes.

This form will help you with the first two steps, and our Registration Process form will assist you with Step 3.

STEP I: LOG IN TO GWEB INFO SYSTEM

Click here to go to the GWeb Info System site.
https://banweb.gwu.edu/PRODCartridge/twbkwbis.PWWWLogin
or go to http://my.gwu.edu & select GWeb Info System on the left hand side

Type in your “User ID” which is your student number - GWid.
GXXXXXXX
G is always UPPERCASE
Look for your GWid on your acceptance letter.

Type in your “PIN” 6 digits of your Birthday in this format: MMDDYY

You will be prompted to change your PIN and set up a security question.

STEP II: CREATE A GW E-MAIL ACCOUNT

Click here to go to the GW Account Claim site.
https://identity.gwu.edu/claim/ClaimAccountIndex.jsp

Answer the questions, and click “Claim Account.” Create your Net ID and click “Submit.”

From your new GW email account, send an e-mail to nursing@gwumc.edu
Put in the Subject: “New Student E-mail”
Include in the Body: First and Last name.

To Access Your GW email:
1) go to www.gwu.edu
2) on the top right corner, under “STUDENTS”, in the pop-up menu, click “GWmail”

Set up Forwarding GW Emails to Your Personal Email account (optional):
1) log in to “GWmail”
2) on the top right corner, click “Settings”, click “Forwarding and POP/IMAP”,
on the right from “Forwarding”, check “Forward a copy of incoming mail to”, and type your personal e-mail, click “Save Changes”.

Questions about registration or classes to take? Contact your adviser for assistance, or call the School of Nursing office at 202.994.7901.